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# **FOUNDATION**

## **Visiting Fellowships**

### **Aims & Rules**

#### **I. Forewords**

*EFORT* is the European Federation of National Associations of Orthopaedics and Traumatology. *EFORT* represents 41 national associations, 25 specialty societies and affiliated organizations as well as 13 non-European associate scientific member organizations.

*EFORT Foundation* manages the visiting fellowships programme as well as the scholarships on behalf of *EFORT*. Its primary goal is to promote science and research in the fields of orthopaedics and traumatology within the *EFORT* Federation community in order to make progress in the treatment of musculoskeletal disorders and injuries.

#### **II. Aims of the programme**

*EFORT* Foundation aims to support young and active orthopaedic surgeons. This is achieved by enhancing their professional skills through continuous education and providing them experiences on the latest surgical intervention approaches and new techniques in practical orthopaedics including trauma as well as in orthopaedic/trauma science and pathophysiology.

*EFORT* Foundation visiting fellowships allow young orthopaedic surgeons to spend a certain period of time (length varies according to the fellowships) in a pre-defined hospital/clinic/institution. *EFORT* Foundation visiting fellowships will be offered on a yearly basis and the age limit of the applicant is restricted to 45 years of age.

The visiting fellowships provide a possibility to spread new ideas and introduce fellows to local traditions, social systems and the culture of the host countries. They also provide a platform to create, develop and facilitate better and stronger links between orthopaedic surgeons as well as further unite and consolidate the European orthopaedic and traumatology community.

Each fellowship grant is meant to cover major part of the travel and living expenses of the fellow during the visit. The number of grants may vary according to the budgets of participating sponsoring companies.



### III. Eligible applicants

The applicants are invited to apply for the fellowships via the online application system: [www.grantfolio.com/efort](http://www.grantfolio.com/efort).

In order to submit the application, the following documents together with the completed application form need to be submitted:

- Copy of applicant's MD license
- Copy of applicant's license as an orthopaedic specialist OR residency registration certificate
- Two (2) recent letters of recommendation dated within last 12 months.

Language requirements have to be determined on a case-by-case basis by the host centre, and have to be matched with the fellow's language skills.

**A new application is mandatory if any modifications in length and/or in host centre destination are made by the applicant during the application process.**

### IV. Evaluation

EFORT Foundation *Visiting Fellowships' Evaluation Committee* will thoroughly evaluate the application documents in each round, and decide which applications will be accepted / rejected. The applicants will be notified about the decision in writing. The decision of the Evaluation Committee is final and no appeals are accepted.

### V. Decision

Once the applicant has been accepted to the programme, the first preferred host centre is contacted and they are informed about the fellow who is interested in visiting the centre. Host centres may request additional information (e.g. interviews) before formally accepting the fellow.

It is important to note that EFORT Foundation will help only with the organisation of the general agreement between host and the fellow. All details should be organised directly between the host institution and the visiting fellow.



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The agreed grant amount will be divided into two batches;

- 1<sup>st</sup> part will be transferred on the fellow's bank account one month before the visit begins.
- 2<sup>nd</sup> part is paid once the fellowship is over and the fellow has handed out a final detailed report and it has been approved.

Every fellow should, if applicable, be able to give one or more lectures in his/her own field of clinical or experimental research to the colleagues of the host institution or describe his/her health system. Thus, there will be a real exchange of knowledge and information between both parties.

A final report of the visit as well as the breakdown of the grant spent must be sent to EFORT Foundation within one month after the end of the visit.

### Contacts:

Mrs. Sanni Hiltunen  
Project Manager Educational Programmes  
EFORT / EFORT FOUNDATION  
ZA La Pièce 2  
1180 Rolle  
Switzerland  
Tel. +41 21 343 44 00  
Tel. +41 44 448 44 11  
Email: [sanni.hiltunen@efort.org](mailto:sanni.hiltunen@efort.org)

Prof. Dr. Philippe Neyret  
Chairman EFORT Travelling & Visiting Fellowships  
Centre A Trillat  
103, Grand Rue de la Croix Rouse  
69004 Lyon  
France

Prof. Dr. Karl-Göran Thorngren  
Chairman EFORT Foundation  
Department of Orthopaedics  
Skane University Hospital, Lund  
SE - 22185 Lund  
Sweden